

Government of the People's Republic of Bangladesh  
Office of the Project Director  
Sustainable Coastal and Marine Fisheries Project (SCMFP)  
Department of Fisheries  
Matshya Bahaban, Ramna, Dhaka-1000.

Memo No: 33.02.0000.949.10.008.19-778

Date: 15/12/2019

**Job Opportunity**

Sustainable Coastal and Marine Fisheries Project (SCMFP), Department of Fisheries, Bangladesh invites application for appointment of contractual staff during the project period. The basic salary, working period will be provided as per project DPP.

The required qualifications and experiences for the services are given below:

Sl. No	Name of the post	Educational Qualification and relevant experiences	Responsibilities
1.	Junior Accountant No. of post-01 (one)	Masters in accounting from any Public university with at least three years practical experience in accounting, auditing document preparation. Serving in multilateral partner aided project will be given preference.	<ul style="list-style-type: none"><li>• Document financial transactions by entering account information;</li><li>• Assist in preparing financial reports;</li><li>• Assist in preparing various reports in IMED formats;</li><li>• Prepare necessary reports and other documentations;</li><li>• Any other responsibilities assigned by PD/ PMU.</li></ul>
2.	Senior Accountant No. of post-01 (one)	Masters in Accounting/ MBA/CA/ ICMA part qualified with minimum 5 years' experience working with World Bank Financed project	<ul style="list-style-type: none"><li>• Verify and update various financial reports prepared by junior accountant;</li><li>• Control credit and debt in electronic database;</li><li>• Assist in preparing annual procurement plan and ADP of the project.</li><li>• Assist in fund allocation, conciliation and expenditure as well as budgetary activities as per government rule and regulations;</li><li>• Ensure adherence to accounting principles and project rules and regulations; double entry accounting.</li><li>• Prepare necessary progress reports and documentations for PMU;</li><li>• Any other responsibilities assigned by PD/ PMU.</li></ul>

**Terms and conditions:**

1. Applicant must write the name of the post, fathers name, mothers name, date of birth, permanent and present address with mobile no, nationality, training, experience and others qualifications. Applications format is available in Department of Fisheries Website ([www.fisheries.gov.bd](http://www.fisheries.gov.bd)).
2. Applications a complying with National ID card, educational qualifications, experience, training and other certificate should be reached to the project Director, Sustainable Coastal and Marine Fisheries Project (SCMFP), Department of Fisheries, Matshaya Bhaban (Room no. 1009), Ramna, Dhaka-1000 during office hour (9.00 A.M to 05.00 P.M) on or before 14, January, 2020.
3. The authority of the Sustainable Coastal and Marine Fisheries Project reserve the right to cancel the circulation and no explanation for such action will be provided to the applicant.
4. No TA/DA will be provided for attending interview.
5. The authority reserves the right to accept or reject any or all applications without showing any reasons.

21. 12. 2019  
15. 12. 2019  
(Hasan Ahmed Chowdhury)  
Project Director

Sustainable Coastal and Marine Fisheries Project (SCMFP)  
Department of Fisheries  
Matshya Bahaban, Ramna, Dhaka  
e-mail: [pdscmfpdof@fisheries.gov.bd](mailto:pdscmfpdof@fisheries.gov.bd)

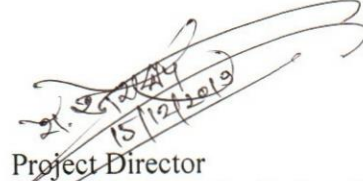
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Copy forwarded for kind information and necessary action (Not in order of seniority):

1. Secretary, Ministry of Fisheries and Livestock, Bangladesh Secretariat, Dhaka.
2. Director General, Department of Fisheries, Bangladesh, Mathya Bhaban, Ramna, Dhaka.
3. Assistant Director, ICT, Department of Fisheries, Mathya Bhaban, Ramna, Dhaka.
4. Advertisement Manager,
5. Advertisement Manager,
6. DoF Notice Board
7. Office Copy.

With a request to publish the advertisement part for one time in your newspaper (Using minimum space) and to provide us 03 copies of the same.

A handwritten signature in black ink is written over a rectangular stamp. The stamp contains the date '15/12/2019' and some illegible handwritten text.

Project Director  
Sustainable Coastal and Marine Fisheries Project (SCMFP)  
Department of Fisheries  
Matshya Bahaban, Ramna, Dhaka  
e-mail: [pdscmfpdof@fisheries.gov.bd](mailto:pdscmfpdof@fisheries.gov.bd)