



**Ministry of Fisheries and Livestock, Bangladesh
Department of Fisheries (DoF)**

**Sustainable Coastal and Marine Fisheries
Project (SCMFP)**

**Terms of Reference
for
Senior Procurement Consultant
Individual Consultant**

1. Background

Bangladesh's physical and cultural characteristics and the livelihoods of nearly 165 million people are defined by the Ganges-Brahmaputra-Meghna delta—the world's largest, most densely populated delta, and one of the richest in aquatic resources. Bangladesh has progressed in reducing extreme poverty and boosting shared prosperity, with poverty incidence (based on international US\$ 1.90 per capita/day poverty line and measured using the Purchasing Power Parity exchange rate) declining from 44.2 percent in 1991 to 13.8 percent in 2016. GDP has grown above the average for developing countries, averaging 6.5 percent per year since 2010, and reaching 7.24 percent in 2017,¹ driven mainly by the manufacturing and service sectors.

Recognizing the country's land resource limits and in the face of increasing soil salinity and other climate-related threats, the Government of Bangladesh (GoB) regards coastal and marine fisheries as a new source of growth. Fisheries are vital for Bangladesh's food supply and food security and are central to the livelihoods of millions of fishers and stakeholders along the production chain. The sector comprises three subsectors: aquaculture (56 percent of total production), inland capture fisheries (28 percent), and marine and coastal capture fisheries (16 percent), with total sector value estimated at US\$ 3.68 billion. As in most other developing countries, Bangladesh's coastal and marine fisheries economic model continues to be driven by targeting ever-increasing volumes, despite the current lack of stock data to back up the expansion.

With these background and challenges, and also taken into consideration of the positive results from DoF efforts to improve management of the iconic Hilsa fishery, the Ministry of Fisheries and Livestock proposes Sustainable Coastal and Marine Fisheries Project to implement through twelve-year fisheries program with the support of the World Bank in two phases. These programs offer a significant opportunity to contribute to targets of Vision:2021, 7th Five Plan (2016-2020), Country Partnership Framework's (CPFs) Focus Areas: growth and competitiveness, social inclusion and climate and environment management. SCMFP has provision for building fishing community institutions, facilitate business development and promote market linkages for alternative livelihoods to support livelihood transformation of 54,000 fishers' households including 25% of women in 450 coastal villages spread over in 45 Upazilas of 13 districts.

For the First Phase of the project, the Government of Bangladesh has received an IDA Credit of US\$240 million equivalent for a period of 5 years. The Department of Fisheries (DoF) under the Ministry of Fisheries and Livestock (MoFL) is the lead program implementation agency with direct implementing responsibilities for project activities estimated at US\$188 million.

Project Objectives and Components

The overall objective of the project is to explore *greater economic opportunity from coastal and marine fisheries resources, while promoting sustainable management of fisheries stocks and environment to reduce poverty and improve livelihoods of the coastal community.*

Specific objectives

- a) To strengthen stock surveys and assessment program for shrimp, demersal and pelagic stocks in the EEZ;
- b) To build and enhance capacity of DoF and relevant public research agencies to conduct science-based stock conservation and management to promote Blue Economy;

¹ World Bank. (2017). DataBank. At <http://data.worldbank.org/country/bangladesh?view=chart>

- c) To develop mechanisms for effective implementation of Monitoring Control and Surveillance (MCS) for the artisanal and industrial fisheries;
- d) To develop infrastructure and create production facilities for coastal belt fisheries (capture and culture);
- e) To up-scale cluster farming for shrimp to disseminate best lessons learned from cluster farming approaches;
- f) To strengthen community led fisheries management and transform livelihoods in poor fishing communities by access to recovering fish stocks and reducing dependence on fishing;
- g) To develop National Marine Fisheries Management Plans for sustainable harvest of fisheries resources.

Projects Components

The BSCMFP Phase I project components will support GOB in designing, establishing, and effectively operating fisheries management systems for sustainable utilization of coastal and marine fishery resources. Phase I project has four components as outlined below.

Proposed Project Components	Proposed Sub-components
COMPONENT 1: Enabling Sustainable Fisheries Sector Investments and Growth	<ul style="list-style-type: none"> ▪ Subcomponent 1.1: Stock assessment and development of national fishery management plans ▪ Subcomponent 1.2: Enabling investments in sustainable fisheries ▪ Subcomponent 1.3: MCS development for IUU reduction
COMPONENT 2: Improving Infrastructure and Production Practices	<ul style="list-style-type: none"> ▪ Subcomponent 2.1: Infrastructure improvements for capture and culture fisheries ▪ Subcomponent 2.2: Value chain and food safety ▪ Subcomponent 2.3: Boosting coastal aquaculture productivity
COMPONENT 3: Community Empowerment and Livelihoods	<ul style="list-style-type: none"> ▪ Subcomponent 3.1 Fishing community institutions and alternative livelihoods development ▪ Subcomponent 3.2 Business development and market linkages for alternative livelihoods
COMPONENT 4: Project Management	

Project Beneficiaries

The primary target group of direct project beneficiaries are the fishers' and poor fisheries-dependent households and smallholder aquaculture producers in 16 coastal districts. The project will support the establishment and empowerment of community co-management associations that can make decisions on fisheries management and enable the fisheries-dependent poor to adopt supplementary and alternative livelihoods. The project will also directly benefit GoB agencies that will use the MCS systems financed by it (DoF, Coast Guard, Chattogram, Port Authority, Bangladesh Police, and Bangladesh Customs). Dedicated attention is given to supporting women and youth empowerment as a precondition for the interventions' success and sustainability. Increased institutional capacity and sector investments are designed to enable gender sensitive and socially inclusive growth.

2. Objective of the Assignment

The objective of this consultancy is to assist DoF to do all the procurement for the Sustainable Coastal and Marine Fisheries Project (SCMFP) in Bangladesh Phase 1 in compliance with the World Bank Procurement Regulations and PPA, 2006 and PPR, 2008.

3. Scope of services, and Tasks

The Senior Procurement Consultant will work as member of the PMU, SCMFP to support to implement the project successfully under the direct control and supervision of the Project Director. The scope of the services of the consultant includes, but is not limited to:

- Prepare and update the procurement plan for the project as and when needed (at least half yearly) through the Bank's Systematic Tracking of Exchanges in Procurement (STEP) system;
- Prepare/review procurement documents like request for bids, request for expressions of interest, bidding documents, Request for Proposals (RFP), bid/proposal evaluation reports etc. for all contract packages in accordance with the Procurement Regulations of the World Bank and the PPA, 2006 and/or PPR, 2008 as laid out in the legal documents between IDA and GOB;
- Prepare procurement documents for submission to and support their timely review/approval by the Cabinet Committee on Government Purchase (CCGP);
- Assist the Tender Opening Committee (TOC) and /or Proposal Opening Committee (POC) in preparing the relevant documents.
- Act as a member of the bid/proposal evaluation committee and evaluate bids/proposals along with other TEC/PEC members and prepare evaluation report;
- Carry out the procurement activities under the project through e-GP.
- Monitor and evaluate the procurement activities in accordance with the Procurement Plan.
- Assist the PMU in overall procurement processing and contract management.
- Assist the PMU to prepare different types of procurement related reports of the project.
- Guide/assist the PMU in handling procurement-related complaints.
- Provide training to the project officials on project related issues for capacity building.
- Conduct diagnostic analyses on delays, inefficiency, etc. in the system, and provide recommendations to improve the same, if required.
- Carry out any other relevant duties/responsibilities that may be assigned by the Project Director as and when required.

4. Qualifications and Experiences

(i) Required qualifications and experiences:

- B.Sc. in engineering or Master's in economics/ statistics/ finance/ business administration/management/procurement/law or other relevant subjects.
- 15 (fifteen) years general experience;
- 10 (ten) years of relevant experience in public procurement or have had responsibilities with a substantial content of his / her position in the procurement area (use of internationally accepted contract documents for works, goods and services; sound understanding of principles underlying good procurement practices and international agencies' procurement guidelines; understanding of Government's procurement Act/Rules; analytical capability in identifying and resolving procurement issues);
- 6 (five) years of procurement experience working with the World Bank Procurement Guidelines/ Regulations;

- Specialized knowledge of (e.g. through training or on–the-job) and significant experience in substantive areas/aspects of procurement (e.g. procurement of goods; various forms of construction contracts; selection/ contracting of consultant services; preparation of bidding / contract documents for the international procurement of goods, works, services; public procurement policies; sustainable procurement; advanced contract management; FIDIC contracts etc.);
- Solid working knowledge on the PPA, 2006 and the PPR, 2008. Experience in the preparation of bidding documents/Requests for proposal for procuring of goods, works and services as well as evaluation of the same;
- Knowledge and understanding of the e-Government Procurement (e-GP);

(ii) Preferred qualifications

- Candidates with demonstrated successful experience preparing procurement packages for review and approval by the Cabinet Committee on Government Purchase (CCGP) will be given selection preference.
- In addition, priority consideration will be given to Candidates having:
 - higher professional qualification/training in procurement/ purchasing and supply chain management
 - membership of professional body of international repute in Procurement/ Purchasing/ Supply Chain.

5. Selection Method

A consultant will be selected following the Selection of Individual Consultants method as set forth in the World Bank Procurement Regulations for IPF Borrowers, July 2016 revised November 2017.

6. Duration of the assignment

The duration of this assignment is 50 months, subject to a 12-month probation period. The duration of the assignment may be further extended or reduced subject to program needs and consultant performance.

7. Data, Personnel, Facilities and Local Services to be Provided by the Client

The consultant is responsible to familiarise her/himself with the project immediately upon commencement of the assignment and work with the PD, PMU, WB supervision team, and any other relevant partners to generate all necessary information fulfil this assignment. Personal office space and necessary logistical supports will be provided from the project.